

Responsibility Chart

DOT&PF/DESIGN-BUILDER RESPONSIBILITY CHART				
ITEM	SCOPE SECTION	DESIGN-BUILD	DOT&PF	OTHERS
A. AERIAL MAPPING				
Photogrammetric Control & Panels				
Aerial Photography				
Plotter Compilation				
<ul style="list-style-type: none"> • Planimetric Map • Contour • Topographic Map • Drainage Area Map • Right-of-Way Map 				
B. CONTROL SURVEYS				
Horizontal				
Vertical				
Topographic Map				
Utility Locations				
Right-of-Way				
Roadway Cross Sections				
Drainage Cross Sections				
Structures Surveys				
C. ENVIRONMENTAL				
Environmental Analysis Document				
Air Quality Technical Report				
Noise Analysis Technical Report				
Cultural Resources Recovery				
Public Meeting				
<ul style="list-style-type: none"> • Advertisement • Presentation Materials • Moderator • Technical Questions • Transcript • Responses to Public Comments 				

• Liability Insurance				
D. MATERIALS INVESTIGATION				
Provide Soil Survey				
• Roadway				
• Lateral Ditches				
• Earthwork				
• Retention/Detention Ponds				
Bridge Foundation Investigation				
Provide Testing and Analysis				
Provide Pavement Design				
Materials Memorandum				
E. DESIGN TRAFFIC DATA				
Gather Statistics				
• 2-Way ADT				
• Turning Movements				
• Cross Traffic				
Prepare Traffic Data Sheets				
Prepare Equivalent 18 Kips				
Prepare Traffic Analysis				
L.O.S. Analysis				
Composite Tfc Cont Device Plan				
F. RIGHT-OF-WAY				
Develop Requirements				
Secure Title Search				
Prepare R/W Plans and Legal Descriptions				
Prepare Transfer Documents				
Provide Appraisals				
Negotiate Right-of-Way				
Condemnation Proceedings				
Testify in Court				
R/W Cost Estimates				
Relocation Assistance				
Property Management				
Clearance Letter				
G. CONSTRUCTION PLANS				
Plot Design Survey				
Basic Roadway Plans Preparation				

Drainage Design				
Bridge Design				
Roadway Lighting Plans				
Traffic Signal Plans				
Signing & Pvm. Marking Plans				
Utility Adjustment Plans				
Maintenance of Traffic Requirements				
Landscape Architectural Design				
H. SECTION 404 PERMIT				
Coordinate with Permitting Agencies				
Prepare Permit Application				
Forms				
Sketches				
Hydraulic Calculations				
Supporting Documents				
Process Permit Application				
I. UTILITY & RAILROAD				
Utilities Identification				
Submit Railroad Data				
Conduct Utility Pre-Design Conference				
Secure Utility Adjustment Plans				
Secure Utility Relocation Schedule				
Secure Utility Agreements				
Process Relocation Schedule & Agreement				
Clearance Letter				
J. CONSTRUCTION SPECIFICATIONS				
L. CONTRACT AND SPECIFICATIONS PROCESS				
Respond to questions on PS&E				
PS&E Revisions				
Addenda to PS&E, as required				
M. POST DESIGN SERVICES				

Respond to questions on final design				
Review and approve shop drawings				
Provide contact person				
Provide post construction design-build evaluation				
N. VALUE ANALYSIS				
Roadway Construction Plans Review				
Bridge Construction Plans Review				
R/W Plans Review				
P. REVIEWS AND SUBMITTALS				
Roadway Construction Plans Review				
Bridge Construction Plans Review				
Design Concept Report Submittal				
Environmental Reports				
Initial Design Submittal				
Preliminary Design Submittal				
Final Design Submittal				
As-Built Submittal				